



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

Department: Land and
Spatial Sciences

Concept Note: **Tenure Security Intervention in Informal Settlements through Tenure Responsive Land Use Planning in Namibia**

Dates: Wednesday 07 February - Thursday, 08 February 2024

Venue: Okahandja, Namibia



Shack Dwellers Federation of Namibia
supported by Namibia Housing Action Group



GLTN
GLOBAL LAND TOOL NETWORK

UN HABITAT



1. Background

The Namibia Housing Action Group (NHAG) -Shack Dwellers Federation of Namibia (SDFN), The Namibia University of Science and Technology, through the Department of Land and Spatial Sciences (DLSS) and the Municipality of Okahandja are hosting a two-day workshop with local and national stakeholders on Tenure Responsive Land Use Planning for informal settlements in Okahandja from the 7-8 February 2024, in Okahandja.

The four organisations have partnered to address the issues of tenure insecurity and land delivery for informal settlements in Okahandja by implementing the Tenure-Responsive Land Use Planning (TR-LUP) guide produced by NUST-DLSS. The TR-LUP is an alternative method of conducting land use planning to ensure that planning outcomes guarantee the security of tenure for all.

Support for project execution is provided by UN-Habitat through the Global Land Tool Network (GLTN). The DLSS is a member of the GLTN. NUST (together with the University of East London) is the co-Chair of the GLTN's Research and Training Cluster.

The partners recognise that tenure security can be improved by providing appropriate and practical land tools to solve land administration challenges. Another partner is Trimble, a technology company delivering solutions within the land sector. Trimble has partnered with NUST to promote the use of innovative Fit for Purpose land administration solutions and research; their technology is being tested within the project.

NHAG-SDFN and NUST are collaborating partners on participatory planning, knowledge exchange and development of tools and methodologies to secure tenure for low-income communities in Namibia. In addition, NHAG, NUST and the municipality of Okahandja have agreed to foster knowledge-based interventions for improved land governance.

To strengthen the knowledge base for implementing informal settlement upgrading, the local partners are hosting a two-day workshop on Tenure Responsive Land Use Planning to designing a way forward for the Citywide planning of Okahandja. This two-day workshop will serve as an essential platform for knowledge exchange, showcasing best practices in informal settlement upgrading, and most importantly, an open invitation for collaboration amongst local, regional, and national government, Non-Governmental Organizations (NGOs), and international development institutions.



2. Purpose

The workshop aims to foster a shared understanding of land tools that can support improved land delivery for low-income communities by engaging a wide range of stakeholders. It is an opportunity to engage local, regional, and national stakeholders on Tenure Responsive Land Use Planning. In addition, the workshop will be a platform to evaluate the local tenure decisions (policies), practices, and land uses that mitigate against informal settlements in Okahandja and Namibia in general.

The workshop will create a platform for discussing long-term strategies to support upgrading informal settlements. Informal settlement residents are essential partners in any upgrading centred on their settlements. During the project implementation, data on the land tenure arrangements of the different informal settlements was collected by communities, and this will be shared to support discussion on strategies.

In most cases, informal settlements are excluded from the broader urban area in terms of access to infrastructure. To plan for this, a city-wide planning approach was initiated as part of the project. The Municipality of Okahandja will share updates on local policies and methodologies supporting informal settlement upgrading. Data collected on the citywide planning approach will be presented at the workshop.

The TR-LUP operational framework was developed as early as 2016 to assist countries in implementing land use planning that advances the security of tenure within land use plans. NUST DLSS will share this framework to the project area and land use planning stakeholders.

2.2. Workshop Objectives

The workshop will be a platform to discuss and identify strategies to improve land delivery. The key objectives of the workshop include:

- To introduce the TR-LUP, a NUST-produced GLTN land tool, to stakeholders in Namibia and Okahandja.
- To sensitise and engage a wide range of stakeholders on TR-LUP.
- To discuss the urban land challenges in Namibia and explore innovative solutions.
- To introduce the Tenure Security Intervention in Informal Settlements through the Tenure Responsive Land Use Planning Project in Okahandja and its activities.
- To present findings on the City-Wide Planning data.
- To co-design a one-day training guide for TR-LUP in informal settlements.

3. Location and Dates

This will be a Hybrid workshop (to be held online via Zoom or Microsoft Teams and face-to-face in Okahandja).

Click here for Online Link.

Participants will be registered or signed up in Zoom/MS Teams. The workshop planning team will provide all necessary login details to facilitate access to the virtual workshop forum and any essential information or assistance for participation in the workshop.

3.1. Date and Time

The hybrid workshop would convene on the following dates and times:

- Wednesday, 07 February 2024 from 09:00 - 16:00
- Thursday, 08 February 2024 from 09:00 - 13:00

3.2. Who will attend?

Attendance of the hybrid workshop will be open online to all interested participants from the private sector, public sector and civil society. Attendance for the physical session will be via invitation.

4. Accommodation and Travel

Accommodation and meals will be provided for all invited participants travelling to Okahandja for the workshop duration. Transport claims will be processed upon the submission of the required documentation.





5. Program

Day 1: Wednesday 07 February 2024		
TRLUP Hackathon		
Times	Session	Speaker / Institution
08:30	Registration	Okahandja Municipality NHAG/NUST
	Online Check In	
Opening		
	Introductions	Moderator
09:00	Welcoming Remarks	Hon Beatrice Kotungondo Okahandja Mayor
Plenary		
09:15	Keynote: The Future of Planning for Securing Tenure for All in Namibia	Ministry of Urban and Rural Development
	Participatory Planning in Namibia: Achievements and Opportunities for Scaling Up	Dr Anna Muller Namibia Housing Action Group
	GLTN Role in Promoting Tenure Security through the Implementation of Tools	Mr John Gitau Global Land Tool Network
	Tenure Responsive Land Use Planning	
	NUST's Role in Community Development for Sustainable Development	NUST Representative
Digital tools and technology in Support of Tenure Responsive Land Use Planning		
10:05	STDM	Paul Gathogo Global Land Tool Network
10:25	Trimble Solutions for Fit-For-Purpose Land Administration	Mr Markus Koper Trimble
10:45	Coffee Break	
	Picture Session	
Achievements in supporting the security of Tenure in Informal settlements-Project presentations		
11:05	The Role of the Municipality in Informal Settlement Upgrading Local Policies and Methodologies	Ms Ndapewa Paulus Okahandja Municipality
	Progress on Informal Settlements Data Collection and Planning in Okahandja	Ekunde and Vyf Rand Community representatives
11:35	Key Project Activities - TR-LUP	Ms Tapiwa Maruza Namibia Housing Action Group
11:55	Exploring Enumerations: Analogue versus Digital Data Collection	Ms Cathrine Marenga Namibia University of Science and Technology
12:15	Community Mapping Achievements	Mr Lineekela Hamunyela Namibia Housing Action Group
12:55	Lunch	
Plenary: Tenure Responsive Land Use Planning Framework		
14:05	TR-LUP Framework	Ms Menare Royal Mabakeng Namibia University of Science and Technology
	TR-LUP Local Guide Development	Ms Marenga Namibia University of Science and Technology
14:35	Informal Settlement Upgrading Exhibition	Ms Tapiwa Maruza
16:00	Reflections and End of Day 1	Moderator
Day 2 Thursday 08 February 2024		
City-Wide Panning and Development and advocacy of a TR-LUP training guide		
08:30	Reception / Registration	NHAG/NUST

Opening		
09:00	Reflections on Day 1 and Program Overview	Moderator
09:15	The Foundations of Learning Exchanges	Mr Melki Namupolo Namibia Housing Action Group
	Experiences from SDFN	Meme Inga Taatsu Boye Shack Dwellers Federation of Namibia
10:05	City Wide Planning -Data Needs and Strategies	Ms Tapiwa Maruza Namibia Housing Action Group
	Question and Answer Session	
10:45	Coffee Break	
Developing a local training guide on TR-LUP for informal settlements		
11:35	Developing a Local Guide Group Work	Ms Royal Mabakeng
12:15	Feedback on Group Work	All
12:35	Synthesising workshop achievements	Moderator
12:55	Closing remarks	Mr Alphons Tjitombo CEO or Chairperson of Management: Okahandja Municipality
13:00	Lunch	

6. Stakeholders Invitation List

1. Namibia Housing Action Group/Shack Dwellers Federation of Namibia
2. Namibia University of Science and Technology
3. The Municipality of Okahandja
4. UN-Habitat/Global Land Tool Network
5. Trimble
6. Ministry of Urban and Rural Development
7. Ministry of Agriculture, Water and Land Reform
8. FIG Young Surveyors
9. GIZ Namibia
10. Development Workshop Namibia
11. All Local and Regional Authorities in Namibia
12. YILAA Namibia
13. Stubenrauch Planning Consultants
14. Okahandja Community Land Information Programme Team
15. Hanns Seidel Foundation
16. Private sector organisations in Okahandja

7. Resources

- Tenure Responsive Land Use Planning: A Guide For Country Level Implementation: [Download here](#)
- Tenure-Responsive Land Use Planning: A Practical Guide for Country-level Intervention – [Download here](#)

8. Enquiries

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